**Agenda HESEB Kick-Off Meeting**

**15 November 2018, DESY Hamburg, Notkestraße 85, 22607 Hamburg**

**Building 1, Directorate Conference Room**

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| **Time** | **Topic** | **Speaker** |
| 10:00 | **Welcome** |  |
|  | **Tour de table** – Introduction of the participants | All |
|  | **Introduction, Goals of the Meeting** | F. Lehner |
|  | **Outcome of Discussion with SESAME** | W. Eberhardt |
|  | **Review of Work Packages:** |  |
|  | * WP1: Design/Layout/Procurement
* WP2: Undulator
* WP3: Installation/Commissioning
* WP4: Training BL Scientist
 | W. Eberhardt/R. FollathJ. ViefhausF. M. EsserS. Schuppler |
| 12:30 | **Lunch** |  |
|  | * WP5: User Community
* WP6: Project Coordination
 | B. SchrammF. Lehner, All |
|  | **Status Turkish Proposal** | E. Özensoy |
|  | **Next Steps, A.o.B.** | All |
|  |  |  |

~15:00 End of Meeting

**Participants:**

J. Viefhaus, HZB

F. M. Esser, FZJ

B. Schramm, HZDR

S. Schuppler, KIT

E. Özensoy, U Bilkent

F. Lehner, DESY

H. Franz, DESY

W. Eberhardt, DESY/TU Berlin

*Audio/Video:*

R. Follath, PSI

G. Paolucci, SESAME

R. Bartolini, SESAME

M. Al-Najdawi, SESAME

S. Kaya, Koc University

A. Aksoy, TARLA